

# The University of Alabama NSE Application

Application Priority Deadline: February 15

Nonrefundable Application Fee: \$250. Please make your check payable to:

The University of Alabama. Cash is also accepted.

The application is not considered complete until the fee has been paid.

Only complete applications will be accepted. This includes all signatures, enclosures, transcripts, and fees.

Prior to completing this application, read:

- NSE eligibility requirements, policies, and procedures (pages 10-18 of the NSE Directory)
- Campus NSE policies and procedures

RETURN THIS FORM TO: Dr. Stacy Jones

Office of Student Involvement and Leadership

230 Ferguson Center

751 Campus Drive, Box 870298

Tuscaloosa, AL 35487

(205) 348-2641

Please type or print very clearly

CONTACT INFORMATION		
Name: First	Middle	Last
Current Address:		
Street/Residence Hall and Room _		
City, State/Province, and Zip/Post	al Code	
Permanent Address:		
Street		
		Permanent Phone/
Alternate Phone/Cell Phone/		CWID#
E-mail	Alternate E-mail _	
DEMOGRAPHIC INFORMATION		
Date of Birth (MM/DD/YYYY):		Gender: ☐ Female ☐ Male
Are you currently living in on-campus hou	sing? 🗖 Yes 📮 No	
Are you a resident of the state/province in	n which your home camp	us is located? ☐ Yes ☐ No
Country of Citizenship:   United States	☐ Canada ☐ Other	
☐ Non-resident alien — If non-re	sident alien, visa type	Lawful permanent resident

<b>DEMOGRAPHIC INFORMATION</b> , continued	
Primary reason(s) for exchange - check all applicable	Denter hest compus haners program
□ access different courses/faculty □ evaluate graduate schools	<ul><li>enter host campus honors program</li><li>exchange as a resident assistant</li></ul>
☐ live in a different area	☐ language study
□ personal growth	☐ look for future employment
☐ participate in host campus international program	other:
SCHOLASTIC AND OTHER INFORMATION	
Current Class Level: ☐ Fr ☐ So ☐ Jr ☐ Sr Cumula	ative grade point average: r:
Will you need courses in your major while on exchange	? ☐ Yes ☐ No
Are you requesting financial aid (Plan A) from the host	·
Are you currently receiving financial aid? ☐ Yes ☐ No	
Are you currently enrolled in the honors program?	☐ Residence hall ☐ Sorority/Fraternity ☐ Off-campus Yes ☐ No
Marital Status: ☐ Single ☐ Married	
Will you be accompanied on exchange by: spouse $\ \square$ Y	
Do you wish to go on exchange with another student(s	: ☐ Yes ☐ No
If yes, name of the student(s)	
Name of campus at which the student is enrolle	ed:
Period of requested exchange: ☐ Fall Semester 20  List in priority order the institutions you wish to attend (Use an additional sheet if more than five institutions a	and the tuition payment plan(s) you could use.
	<b>Fuition Payment Plan</b> Plan A: You pay in-state/resident tuition/fees to host campus.
	Plan B: You pay your normal tuition/fees to home campus.
	A onlyB onlyA or B (prefer)
2	
3	A onlyB onlyA or B (prefer)
4	A onlyB onlyA or B (prefer)
5	A onlyB onlyA or B (prefer)
EDUCATIONAL BACKGROUND	
Number of credits completed to date: Number of credits completed to date:	mber of credits enrolled in current term:
Expected graduation date:	
Do you have any incomplete grades, missing grades, or	other deficiencies (e.g. failure to complete required
proficiency tests)?	
Activities, positions, honors while in college:	

## **SPECIAL NEEDS OR CIRCUMSTANCES**

If you have a physical condition for which accessible, on-campus housing or classroom accommodation might be needed; a documented disability which may require academic accommodation (e.g., notetakers, taped texts); a medical condition which might require immediate attention during exchange; or a condition which might affect emotional or mental well-being during exchange, you are encouraged to identify your needs by attaching a separate page indicating the nature and extent of your circumstances and arrangements which are currently being made for you on this campus. Also indicate whether or not we may contact your requested host campuses at this time. NSE does not discriminate on the basis of special needs. Rather, your disclosure at this stage of the application process is invited in order to assist you in identifying a placement site which can provide reasonable accommodation of your needs. Following placement, it is your responsibility to consult the host campus coordinator and ADA officer to determine the deadlines by which you must submit written, current, and professionally documented information as required by your host campus.

OTHER CONSIDERATION	NS					
Have you ever been con	victed of a felony? 🗖 Yes 📮 No					
Are you on probation, parole, or have any legal judgments pending against you either inside or outside campus?  ☐ Yes ☐ No If yes, please explain:						
Are you currently under	Are you currently under any campus disciplinary action for violation of codes of academic or student conduct?					
☐ Yes ☐ No If yes, please explain:						
	nding indebtedness to the campus?	Yes 🗖 No				
LANGUAGE PROFICIENC	CY					
What is your native lang	guage? 🗖 English 🗖 French 🗖 Spanis	sh 🚨 Other:				
exchange to the Univers	to a campus in Puerto Rico, you must b site de Sherbrooke in Quebec, you mus all other NSE locations you must demor placement.	t be certified for proficiency	in French. If English is not			
	REFERENCES are writing references for you. Submit person who will recommend you for e	•	isor, at least one faculty/staff			
advisor	department/office	phone	e-mail			
faculty/staff	department/office	phone	e-mail			
name	relationship to applicant	phone	e-mail			
EMERGENCY CONTACT						
Name		Relationship				
Street						
City, State/Province, and	d Zip/Postal Code					
Phone/	E-mail _					

#### **RELEASE OF INFORMATION**

The collection, retention, and dissemination of your records and information about you are subject to federal regulation under the Family Education Rights and Privacy Act of 1974. You are responsible for specifying the persons or agents who have access to your records. Therefore, it is necessary that we obtain your permission to request and release information pertinent to your exchange. Please read the following statements and sign below:

- I understand that it will be necessary for my campus to obtain certain information about my academic and non-academic record in order to: 1) ascertain my eligibility and suitability for an exchange through NSE, and 2) facilitate my exchange after it is arranged. I hereby grant permission to the NSE coordinator and/or designee to obtain information that is appropriate to my application and participation in the exchange including, but not limited to, letters of recommendation, permanent academic records and transcripts, conduct, fiscal records, medical records, all for the purposes of exchange placement and participation, continuation, or termination.
- I give permission to the NSE coordinator and/or designee to contact appropriate personnel in order to verify that I am under no disciplinary action for violation of codes of academic and student conduct and/or that I have no judicial cases pending which would invalidate my eligibility for exchange.
- I hereby release information contained in my application, letters of recommendation, transcripts, and other information required as part of the NSE application process to my home NSE Coordinator, designee, and those individuals/committees responsible for reviewing and approving my application for exchange participation.
- I hereby give permission for the information contained in my application to be submitted on NSE's restricted, Webbased placement site for the use of the home and host campuses and the NSE Central Office in placement and record-keeping processes.
- I hereby release information contained in my application, letters of recommendation, transcripts, and other information required as part of the NSE application process to the National Student Exchange Central Office and to the NSE host institution at which I am placed.

Signature	c: .	5 .
	Signature	Date

### **SUPPORTING MATERIALS OR OTHER REQUIREMENTS**

- unofficial transcript
- recommendations/references
- program of study statement
- statement of personal goals and reasons for exchange participation
- language proficiency report (if applicable)
- interview

## **SIGNATURE**

I have read and fully understand:

- information on eligibility, policy, and procedures presented in the NSE Directory (pages 10-18).
- campus policies and procedures governing my exchange participation.

I further understand that:

- participating in the National Student Exchange is a privilege and not a right.
- submitting an application is not a guarantee of application acceptance or placement.
- failure to maintain (prior to and during my exchange) all of the eligibility requirements of the program and those of
- my home and host campuses will result in the cancellation of my exchange.
- failure to pay all financial obligations to my home and host campuses will result in the cancellation of my exchange.
- I also understand that until financial obligations are met, my home and host campuses will not release transcripts; and I will not be permitted to re-enroll at, or graduate from, my home campus.

If accepted for participation in the National Student Exchange, I agree to adhere to all the rules and regulations of both my home and host institutions. Failure to do so will result in the cancellation of my exchange.

I affirm that all information is complete, accurate, and true to the best of my knowledge. I acknowledge that I am signing freely, voluntarily, and under no compulsion.

ignature	Date